Phase 1: Identify Practice & Delivery Gaps

Goal: Identify your agency’s areas of strength and areas of growth, and determine your agency’s receptivity to implementing a new research-based treatment.

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| Phase 1 Progress:   * Step 1: Complete the Agency Assessment   + Determine which staff are eligible to complete the *Agency Assessment*.   + Provide the ACT SMART facilitator with your staff’s information.   + Encourage your staff to complete the online *Agency Assessment*.   + Optional: Assess Caregiver Satisfaction   **☐**  Step 2: Receptivity to New Treatment | What’s next?   * XXX |

**Agency Assessment Outcomes and Recommendations**

Areas of Strength

* (Area for my team to insert content)
* (Area for my team to insert content)
* (Area for my team to insert content)

Area for Growth

* (Area for my team to insert content)
* (Area for my team to insert content)
* (Area for my team to insert content)

Recommendations

* (Area for my team to insert content)
* (Area for my team to insert content)
* (Area for my team to insert content)

*General Description*

The goals of Phase 1 are to:

* Identify areas of strength to build upon, and areas of growth that your agency can address by implementation a new research-based treatment.
* Determine your agency’s receptivity to implementing a new research-based treatment.

Both of these goals are accomplished completing the ACT SMART Agency Assessment.

Agency leaders, supervisors, and direct providers at your agency will be asked to complete the confidential ACT SMART Agency Assessment. An additional option is for caregivers of clients to complete a Caregiver Satisfaction Survey.

ACT SMART facilitators will analyze the data and provide specific feedback to your agency including: areas of strength, areas of growth, recommendations for next steps, and guidance about prioritizing agency goals.

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| Receptivity for New Treatment (with space for my team to add content) |